Proficiency Exam Request

Please print clearly:

Name (First, Middle, Last):⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯

Student ID:⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯

Proficiency Course Exam Requesting:⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯

1. I am in good academic standing at Millikin University.
2. I understand that I may only make one attempt to earn proficiency credit for a course.
3. I understand that there is a $100 non-refundable fee for each proficiency exam.
4. I understand that if I earn a score on the proficiency exam that merits credit, those credit hours will be added to my transcript for a fee of $150 per credit hour.

Student Signature⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯ Date⎯⎯⎯⎯⎯⎯⎯⎯

Student is in good academic standing.   Yes   No

Registrar Signature⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯ Date⎯⎯⎯⎯⎯⎯⎯⎯

Non-refundable fee of $100 charged ⎯⎯⎯⎯⎯⎯⎯⎯(date)
Proficiency Exam date⎯⎯⎯⎯⎯⎯⎯⎯
Proficiency Exam Score⎯⎯⎯⎯⎯⎯⎯⎯

Coordinator Signature⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯ Date⎯⎯⎯⎯⎯⎯⎯⎯

Department Chair/Director Signature⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯ Date⎯⎯⎯⎯⎯⎯⎯⎯

Dean Signature⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯⎯ Date⎯⎯⎯⎯⎯⎯⎯⎯